

Address				
Unit #	# Beds	# Baths	Sqft	Date
Punch List (F = Fix, X = Replace, N = Not Applicable) ☐ Front Door ☐ Balcony Door ☐ Balcony ☐ Doors (x ____) ☐ Laundry ☐ Laundry Hookup ☐ HWT (year: ____) ☐ Heating (year: ____) ☐ Cooling (year: ____) ☐ Panel (Fuses / Breakers; Obstructed; ____ amps) ☐ Alarm System ☐ Intercom ☐ Deadbolt ☐ Chain Lock				
Sketch & Notes (mark smoke & CO detectors)				

Kitchen

Punch List (F = Fix, X = Replace, N = Not Applicable) ☐ Cabinets (x ____) ☐ Cabinet Doors (x ____) ☐ Cabinet Drawers (x ____) ☐ Countertop (____' x ____') ☐ Sink (single/double) ☐ Faucet ☐ Fridge (____" x ____" x ____") ☐ Stove (____" x ____" x ____") ☐ Rangehood/Ventilation (____" x ____" x ____") ☐ Dishwasher (____" x ____" x ____") ☐ Plumbing (PVC/PEX/ABS/Copper/Steel/Other) ☐ Lighting (x ____) ☐ Outlets (x ____) ☐ Switches (x ____) ☐ GFCIs (x ____) ☐ Flooring ☐ Paint ☐ Trim & Baseboard (____ lf) ☐ Windows (x ____)
Sketch & Notes (annotate dimensions)

Bathroom(s) x _____

Punch List (F = Fix, X = Replace, N = Not Applicable)

☐ Vanity (____" x ____" x ____") ☐ Sink (double/single) ☐ Faucet ☐ Tub ☐ Tub Surround ☐ Toilet
☐ Fan ☐ Plumbing (PVC/PEX/ABS/Copper/Steel/Other) ☐ Lighting (x ____) ☐ Outlets (x ____)
☐ Switches (x ____) ☐ GFCIs (x ____) ☐ Flooring ☐ Paint ☐ Trim & Baseboard (____ lf)
☐ Windows (x ____)

Sketch & Notes (annotate dimensions)

Bedroom(s) x _____ / Hallway / Living / Dining

Punch List (F = Fix, X = Replace, N = Not Applicable)

☐ Closet Door (x ____) ☐ Lighting (x ____) ☐ Outlets (x ____) ☐ Switches (x ____) ☐ Flooring
☐ Paint ☐ Trim & Baseboard (____ lf) ☐ Windows (x ____)

Notes